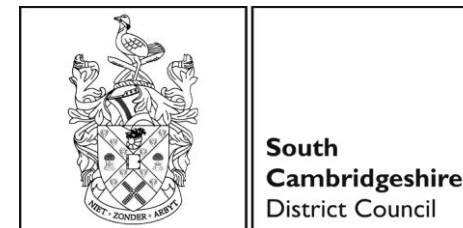


## NOTICE OF KEY DECISIONS

**To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 21 March 2017**



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or  
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at [www.scambs.gov.uk](http://www.scambs.gov.uk)

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact  
Victoria Wallace on 01954 713026 or by e-mailing [victoria.wallace@scambs.gov.uk](mailto:victoria.wallace@scambs.gov.uk)*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)**  
**(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The Decision Makers referred to in this document are as follows:**

**Cabinet**

Councillor Peter Topping  
Councillor Nick Wright  
Councillor Francis Burkitt  
Councillor Simon Edwards  
Councillor Lynda Harford  
Councillor Mark Howell  
Councillor Robert Turner  
Councillor Tim Wotherspoon

Leader of the Council  
Deputy Leader and Corporate and Customer Services  
Greater Cambridge City Deal  
Finance and Staffing  
Housing  
Environmental Services  
Planning  
Strategic Planning

**Key and non-key decisions expected to be made from 21 March 2017**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Pay and Reward Review  Key	Finance and Staffing Portfolio Holder	18 April 2017		Finance and Staffing Portfolio Holder  Susan Gardner Craig, Head of People and Organisational Development	Report (publication expected 10 April 2017)
Write Offs  Key	Finance and Staffing Portfolio Holder  Council	18 April 2017  25 May 2017		Finance and Staffing Portfolio Holder  Caroline Ryba, Head of Finance,  Katie Brown, Revenues Manager	Report (publication expected 10 April 2017)  Report (publication expected 17 May 2017)
Revenues and Benefits Quarterly Performance Report  Non-Key	Finance and Staffing Portfolio Holder	18 April 2017		Finance and Staffing Portfolio Holder  Dawn Graham, Benefits Manager	Report (publication expected 10 April 2017)
Response to the Planning and Affordable Housing for	Cabinet	20 April 2017		Housing Portfolio Holder	Report (publication expected 10 April 2017)

**Key and non-key decisions expected to be made from 21 March 2017**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Build to Rent Consultation  Non-Key				Stephen Kelly, Joint Director for Planning and Economic Development,  Stephen Hills, Director of Housing	
Planning Shared Service  Non-Key	Cabinet	20 April 2017		Planning Portfolio Holder  Stephen Kelly, Joint Director for Planning and Economic Development	Report (publication expected 10 April 2017)
A428 Improvement Scheme  Non-Key	Cabinet	20 April 2017		Cllr Tim Wotherspoon  Claire Spencer, Senior Planning Officer (Transport Policy)	Report (publication expected 12 April 2017)
Response to Housing White Paper and New Build Private Rented Consultation  Non-Key	Cabinet	20 April 2017		Housing Portfolio Holder  David Roberts, Principal Planning Policy Officer,	Report (publication expected 12 April 2017)

**Key and non-key decisions expected to be made from 21 March 2017**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
				Julie Fletcher, Head of Housing Strategy	
Treasury Management Quarterly Investment Review  Non-Key	Finance and Staffing Portfolio Holder	16 May 2017		Finance and Staffing Portfolio Holder  Caroline Ryba, Head of Finance	Report (publication expected 08 May 2017)
Annual Joint Scrutiny and Overview and Partnerships Review Committee report  Non-Key	Council	25 May 2017		Cllr Ben Shelton, Cllr Tony Orgee  Susan Gardner Craig, Head of People and Organisational Development	Report (publication expected 17 May 2017)
Major Opposition Group Leader's Annual Report  Non-Key	Council	25 May 2017		Cllr Bridget Smith  Susan Gardner Craig, Head of People and Organisational Development	Report (publication expected 17 May 2017)
Sizes and Terms of Reference and appointments to committees for 2017/18	Council	25 May 2017		Leader of Council  Susan Gardner Craig, Head of People and	Report (publication expected 17 May 2017)

**Key and non-key decisions expected to be made from 21 March 2017**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Non-Key				Organisational Development	
Quarterly Position Statement on Finance, Performance and Risk  Non-Key	Cabinet	13 July 2017		Finance and Staffing Portfolio Holder  Suzy Brandes, Principal Accountant (General Fund & Projects),  Richard May, Policy and Performance Manager	Report (publication expected 05 July 2017)